

WAINONI PARK PONY CLUB INC.

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Rules for Non-Members



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Manners Etiquette — Respect

- Treat others with respect. Any rudeness is completely unacceptable.
- No smoking, vaping or swearing on the grounds.
- Please treat all Club (and other members') property with respect. If you or your horse inadvertently damages something, please notify a Committee member and arrange for the repair or replacement.
- Always behave with consideration around other horses and riders — for example, do not canter past a person walking or leading their horse, or if someone is working their horse, do not ride through that area.

Gates and Security — Lock Up

- The driveway gate and the gates onto the public walkway must be hooked closed at all times and **padlocked** whenever the grounds are unattended.
- All other boundary gates should be hooked closed and padlocked whenever they are not in use.
- When undoing a combination padlock, always roll the numbers so the combination cannot be seen. Please keep the padlock attached to the chain, off the ground and closed.

Keep our Club Tidy — Put Gear Away

- Pick up all poo and empty the bucket or wheelbarrow in the poo pile.
- Keep the grounds and all buildings and facilities clean and tidy.
- Pick up and remove any rubbish (even if it is not yours) and place it in the bins.
- Remove dirty footwear before entering the clubroom.

Use of Grooming Bay, Wash Bays and Pens — Clean as You Go

- Pick up all poo and move to poo pile — do not leave it in the bucket or wheelbarrow.
- All poo on concrete areas must be picked up and placed in the manure pile straight away. The concrete must be washed and swept so that all remaining manure is removed. If your horse pees, this must also be washed away with water and swept.
- Hoof clippings, clenches and other shoeing “remains” must be picked up and put in the rubbish bin immediately after a horse has been shod.
- All mess must be swept and tidied from the grooming area straight away, e.g. hair, nails, clippings and poo (not after you have gone out and ridden). This includes any feed/dirt/hay etc. which must also be swept and cleaned up.
- Only tie horses to baling twine on designated tying posts or rails via a lead rope to a halter.
- Horses must not be left loose (even when eating their feed) and unattended in the grooming area.

- Do not leave any feed unattended in the grooming bay, or anywhere else that another horse can or may get to it.
- When using the wash down facilities, please tidy the hoses when finished and be careful with the use of water. Turn all taps off when not in use.
- Please take note of anything written on the whiteboard in the grooming bay — this often tells you which paddocks are open and any other important information.

General Riding Rules

- **NZPCA approved & Tagged helmets must be worn at all times when riding.**
- No riding in a halter unless walking your horse to and from its paddock.
- Back protectors must be worn at all times when jumping cross-country fences. Ensure your back protector meets the required standard.
- Do not ride through or into a paddock with horses grazing in it.
- Whips and spurs should be used only when appropriate and not to excess.
- In an emergency, dismount: If a rider falls off and a horse gets loose, all riders should dismount.
- Obey instructions regarding "Closed for riding". This means no riding or any form of exercising, schooling or lunging.
- Please do not ride in worn tracks.
- Show jumps and moveable dressage arenas must be moved periodically to avoid ground wear.
- Any arenas and show jumps set up specifically for an event must not be used prior to the event.

Supervision

- If you are under 14 years of age, you must be supervised by a caregiver aged 18 years or over at all times.
- When jumping you must be in the company of another mounted person aged 16 and over or in the view of an agreed unmounted adult/caregiver.
- No galloping unless you are under a Coach's supervision.

Arena Use

Pick up all poo! If you cannot do it whilst riding, ensure you come back to the arena asap once your horse is tied up.

Small arena

- If you put any poles in the arena, please remove them after use (this allows for the arena to be properly harrowed and allows for other riders doing dressage practice the free use of the arena).
- If poles have not been put away and you choose to use them, please ensure you put them away in the correct area after use.

- Poles must be placed on the metal pole stands and not on the sides of the arena (the dressage numbers have been secured to the top of the rails to allow for harrowing and these are very quickly broken off if poles are placed against them)
- NO jumping at all in the small arena

Large arena

- Return jumps to the height and configuration you found them at.
- Assist with moving jumps and poles when the arena is harrowed.
- Change the layout of jumps/poles after harrowing to alter the riding line and prevent wear of the arena surface.

Arena Riding Etiquette and Riding Rules

- When approaching another rider head on, pass left shoulder to left shoulder.
- When in a situation you are unsure of, please call indicating where you intend to go e.g. "rail" or "inside" so there is no misunderstanding.
- When passing another rider from behind, please pass on the inside. Please let the rider know you are passing, vocalize "passing on the inside."
- Slower traffic should ride on the inside. Faster on the outside.
- The riders in the faster paces have the right of way on the track.
- A circle must give way to the outside track.
- Do not get too close to another horse as some may kick. Rule is one horse length away. Horses that kick should have a red ribbon in their tail.
- When stopping to make any kind of equipment or clothing adjustments, please move out of traffic and do so in the centre of the arena out of the way.
- Mount out of the way: Mount and dismount in designated area or in the centre of the arena, not on the track or in front of the ingate.
- Please look where you are going and where other people are riding. If you are unsure, vocalize what you are doing.
- You must always have contact with your horse when it is in the arena.
- Cooling down: stay on the inside track and do not block other riders.
- In an emergency, dismount: If a rider falls off, there is a power failure or a horse gets loose, all riders must dismount.
- Wireless headsets, headphones or equivalent are NOT permitted during open riding.
- Cell Phones can be answered if you go to the nearest corner out of the way.
- Only one horse can be lunged in the arena at a time.
- Be considerate: if someone is already in the arena doing flatwork - allow them to finish before going in and putting up jumps.
- If someone has a private lesson in the arena, be considerate. Coaches may ask for 5 minutes of solitary use of the arena to fully run through a dressage test, typically at the end of a lesson. Please step out of the arena for this.
- Please always be courteous and respectful to all other riders and coaches in this shared space.
- If you notice any maintenance issues or concerns in the arena or surrounds, please email secretarywppc@gmail.com.
- If one of your fellow riders isn't following the rules, give them a friendly heads-up as to the arena requirements.

- If you are cleaning up your horses' poo and notice that there is more there – clean it up too! Next time someone will do it for you. Let's all work together to create a great Club and a great environment to learn and have fun.

Using the Race

- Horses may be ridden at a walk along the race connecting the Northern and Southern ends of Wainoni Park. All care must be taken when crossing the public walkway. Horses must give way to members of the public using the walkway and riders must take care to follow instructions relating to gate security, details of which will be notified to members from time to time.
- When using the race, members are asked to be considerate of neighbours whose properties are adjacent to the race, keeping noise to a minimum and being respectful of the neighbours' privacy.

Cross Country, Show Jumping and Use of Paddocks

When conditions permit that the grounds are open for riding:

- Never ride through or into a paddock with horses grazing in it.
- All gates that you unlock need to be re-locked (especially gates leading onto the road and walkway areas). Any tapes opened need to be closed.
- Existing cross-country fences may be jumped until 2 weeks prior to an event held at WPPC using the cross-country course (ODE or Show Cross). New fences may not be jumped until after the event for which they were built.
- The Grazing Officer or Cross-Country Committee may close individual fences, or the course, for ground condition or safety reasons.
- Electric tapes must be replaced after use.
- If show jumping in the paddocks, move the jumps to prevent wear of the ground in front or behind the jumps. If you see that the ground is wet or a horse is damaging the ground when jumping please stop (even if the grounds are still officially open.) Don't wreck the paddocks!

Parking and Cars

- 5kph speed limit at all times on pony club grounds including paddocks.
- Park in designated areas only. Floats should be parked between the clubhouse and the containers.
- No parking or driving along the race or in paddocks.
- Do not warm up your horse in any of the areas around the containers, around the club house, roads or race.
- No float loading/unloading of horses or parking floats in the dog club carpark.

Utilities — Lights, Water, Electricity

- Please turn off any/all lights once you have finished in an area, e.g arena and grooming bay lights — even if you didn't turn them on.
- Please be careful with water — water to the grooming bay is tank supply.

Dogs

- Dogs must be under control at all times.
- Dogs in the carpark must be kept under supervision to avoid any accidents with vehicles.
- Dogs are not permitted in the clubhouse, arenas or grooming bay area **at any time**.
- Dogs are not allowed on club grounds during show or event days.
- You must pick up your dog's poop and dispose of it accordingly.

HEALTH AND SAFETY

- All accidents and near misses must be reported here: <https://www.wainoniparkponyclub.co.nz/health-and-safety>. The health and safety officer must also be informed via email hands@gmail.com
- If you find any broken equipment if possible, please place somewhere that it cannot be harmful to members or their ponies, and notify a member of the committee as soon as possible.
- When lifting where possible share the load. Loads over 10kg require two people to lift.
- Wear sturdy covered footwear around horses.
- Do not stand on the float/truck ramp behind a horse when unloading.
- Never tie a horse to a float that is not attached to a vehicle.
- Horses must be on lead rope, lunge or bridle at all times when out of the paddock.
- Riders should warm-up their horses well away from the parking area and where horses are being tacked up. There must be no cantering past these areas.
- Red ribbons should be worn on the tails of horses that kick.
- Non-riding children must be under supervision at all times.
- In case of emergency please call 111 and evacuate to the float parking area keeping clear of the access driveway.
- **Concussion: At events, competitions, during Pony Club rallies, private lessons or general riding, a rider may suffer a fall resulting in a concussion.** A Concussion is a type of mild traumatic brain injury, which can cause temporary loss of brain function. It may or may not cause loss of consciousness. A rider must not compete or participate in mounted Pony Club events or riding activities for a minimum of twenty-one (21) days following a concussion, without a doctor's written clearance.